

# new york city is committed to recycling.

Recycling is the law in New York City. Our goal—as stated in the comprehensive solid waste management plan—is to recycle 25% of our residential waste stream.

The Department of Sanitation (DSNY) collects all your trash and recycling, and we just completed an extensive study to find out what's in NYC's residential waste.

We found that New Yorkers recycle about 18% of their overall waste. but that's only half of what could be recycled!

Enclosed is everything you need to know to recycle more and waste less. For more info, call 311 or visit these websites:

www.nyc.gov/sanitation: collection info and decal/literature orders www.nyc.gov/nycwasteless: recycling and waste prevention info www.nyccompost.org: home composting and lawn care info www.nyc.gov/nycstuffexchange: where to donate, buy, or sell used stuff



#### recycle more, waste less!

Michael R. Bloomberg, Mayor, City of New York John J. Doherty, Commissioner, Department of Sanitation



Printed on recycled paper, of course. Save for reference-or recycle it!





# recycle more, waste less every day!

Recycling more is a relatively simple thing that you can do every day to help the city and the environment.

- Recycle more mixed paper and cardboard. You can recycle every bit of unwanted mail—and cardboard packaging, too.
- Better yet, remove your name from mailing lists to receive less unwanted mail. See more tips on www.nyc.gov/nycwasteless.
- Recycle more metal & foil, glass bottles & jars, plastic bottles & jugs, and milk & juice cartons. All of your household metal can be recycled, even those broken scissors and metal appliances.
- Attach the enclosed static cling recycling checklist to your fridge, to help remind you what to recycle. Need more info about recycling? Visit www.nyc.gov/recycle.
- Want to improve recycling in your apartment building? Join the Department of Sanitation's Apartment Building Recycling Initiative. See enclosed info.
- NYC composts your fall leaves and Christmas trees. You can compost
  even more. Get all the dirt on composting at www.nyccompost.org.
- Donate more of your stuff. Check out our new NYC Stuff Exchange website: www.nyc.gov/nycstuffexchange. It's a quick and easy way to find out where to donate, buy, or sell gently used goods in New York City.



# nyc recycles

### paper & cardboard

New Yorkers recycle over 7,000 tons (14 million pounds!) of paper every week. But each year a lot of paper (about 300,000 tons) that COULD be recycled is put in the trash—instead of the recycling bin!



## what to recycle

- white, colored & glossy paper (staples OK)
- mail & envelopes
- wrapping paper (remove ribbon and tape)
- smooth cardboard (boxes, tubes from paper towel and toilet paper rolls, cardboard from product packaging)
- paper bags
- · cardboard egg cartons & trays
- · newspapers, magazines & catalogs
- phone books & softcover books (paperbacks, comic books, etc.; no spiral bindings)
- corrugated cardboard (flatten boxes)



# what **NOT** to recycle

- soiled paper
- · waxed or plastic-coated paper
- · hardcover books
- · soft paper (napkins, paper towels, tissues)

# how to recycle

Just place all paper in CLEAR plastic bags, or an unlined rigid container labeled MIXED PAPER, or any bin with this green decal.

Call 311 or visit www.nyc.gov/recycle to get free decals, recycling checklist magnets, or other recycling info.

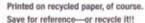




# recycle more, waste less!

call 311 or visit www.nyc.gov/recycle









# waste less paper

# reduce "junk" mail

- Write "do not share my info" whenever you provide your name & address.
- Fill out and send in the privacy offers, instructing companies not to share your info with third parties.
- Contact companies directly to ask them to cancel duplicates or remove your name from their mailing list. You can use their reply cards or toll-free phone numbers.
- ng es.
- Tell your banks and credit card companies not to send you credit card checks if you don't want them.
- Register for the Direct Marketing Association's Mail Preference
   Service at www.the-dma.org (click on Remove my name from mailing lists).
   There's a \$1 verification fee.
- Opt out of credit card offers: call 1-888-5-OPTOUT.

### save paper

- Use both sides. Designate a spot to collect one-sided paper; use it to print draft copies, for kids' artwork and homework, and for notes or "to do" lists.
- Donate books or magazines to interested hospitals, nursing homes, and after-school programs. See www.nyc.gov/nycstuffexchange to find out where.



# recycle more paper

- Place a recycling bin where you sort mail, pay your bills, and do the most paperwork.
- Establish a place in the kitchen to recycle cardboard packaging.
- Place newspapers, magazines & catalogs with other paper in your recycling bag or bin—no need to bundle and tie.
- Flatten and tie large corrugated boxes, or else break them into small pieces to put in your recycling bag or bin.





# nyc recycles

metal & foil glass bottles & jars plastic bottles & jugs milk & juice cartons

New Yorkers recycle over 4,600 tons (9.2 million pounds!) of designated metal, glass, and plastic every week. But each year a lot of metal (about 100,000 tons) that COULD be recycled is thrown in the trash-instead of the recycling bin!

# what to recycle

metal: all types

cans (soup, pet food, empty aerosol cans, dried-out paint cans, etc.) aluminum foil wrap & trays household metal (wire hangers, pots, pans, etc.)

bulk metal (metal furniture, cabinets, appliances, etc.)

glass: bottles & jars only

plastic: bottles & jugs only

beverage cartons:

(processed with metal, glass, and plastic recyclables) milk & juice cartons drink & juice boxes

# what NOT to recycle

- · any plastic items other than plastic bottles & jugs (deli and yogurt containers, plastic toys, cups, bags, wrap, etc .- if you wouldn't call it a bottle or a jug, DON'T put it in your recycling bin)
- styrofoam (cups, egg cartons, trays, etc.)
- · any glass items other than glass bottles & jars (mirrors, lightbulbs, ceramics, glassware, etc.)
- · batteries (see other side for more info)

# how to recycle

Empty and rinse all containers. Place all together in CLEAR plastic bags, or an unlined rigid container labeled BOTTLES & CANS, or any bin with this blue decal.

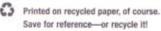
Call 311 or visit www.nyc.gov/recycle to get free decals, recycling checklist magnets, or other recycling info.













# frequently asked questions

#### What about other plastics—like yogurt containers, deli & take-out containers, or Styrofoam?

Do NOT place these in your recycling bin. Due to current market conditions, the only plastics accepted for recycling in NYC are bottles & jugs.

#### What about caps & lids? & 🥟 🥒



Remove caps & lids. Place METAL caps & lids in your recycling bin; put plastic caps & lids in the garbage.

#### Can I recycle small appliances—my broken toaster oven, blow dryer, microwave?

Anything that is mostly metal can be recycled. If it's made of more than 50% metal, put it in your recycling bin. If it's mostly plastic, put it in the trash.

#### Do I need an appointment to discard appliances with CFC gas?



Yes, before discarding refrigerators, freezers, air conditioners, dehumidifiers, or any other appliances containing CFC (Freon) gas, you must call 311 or schedule an appointment online (at www.nyc.gov/sanitation) for recovery of the ozone-depleting gas. For safety reasons, the law requires doors to be removed from refrigerators and freezers.

#### What happens to my recyclables? Does NYC really recycle this stuff?

Yes! The Department of Sanitation brings all the recyclables that residents set out for collection to contracted recycling processors, and carefully tracks the tonnages. But when people put the wrong stuff in their recycling bins, these items must be removed and discarded. See What Happens to Recyclables at www.nyc.gov/recycle.

#### What about batteries?



- It is illegal to discard rechargeable batteries. All NYC stores that sell rechargeable batteries or products that contain rechargeable batteries (with the exception of small food stores) must accept up to ten batteries of the same shape and size as they sell.
- · Place household alkaline batteries in your regular trash; they're not considered hazardous waste because they no longer contain mercury.
- Do not put any kind of batteries in your recycling bin.

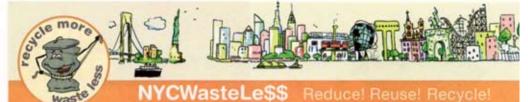
#### What about electronics?

- Businesses are required to recycle or donate certain electronic waste. There are no such laws for residents. See www.nyc.gov/nycwasteless/business.
- · Residents can bring certain electronics to e-recycling drop-off events run by Sanitation and other organizations. For upcoming dates, see What's New at www.nyc.gov/nycwasteless. Otherwise, put electronics in your regular trash.



#### Does my workplace have to recycle?

Yes, all office buildings are required to recycle paper & cardboard. Restaurants and cafeterias are also required to recycle bottles, cans & foil. Commercial buildings make their own arrangements for collection with a private carter, not through the Department of Sanitation. Get complete info at www.nyc.gov/recycle.



# www.nyc.gov/nycwasteless

- Bookmark this website for complete information on recycling and waste prevention in New York City.
- Sign up for the Environmental email newsletter. Click on Email Updates at the top of any page on www.nyc.gov.





# compost more!

### www.nyccompost.org

The NYC Compost Project—funded by the Department of Sanitation's Bureau of Waste Prevention, Reuse and Recycling—provides compost outreach and education to NYC residents and businesses through the city's botanical gardens and the Lower East Side Ecology Center.



# Learn about these NYC Compost Project programs: composting workshops • compost givebacks & discounted compost bin sales • "leave it on the lawn"

education • master composter certificate
course • nyc teacher "wormshops": worm
composting for the classroom • landscaper training





#### Learn about these DSNY composting programs:

turning leaf & yard waste into compost • christmas tree composting • rikers island food waste composting facility • pilot projects & studies











# nyc stuff exchange

www.nyc.gov/nycstuffexchange

- Find out where to donate, buy, or sell gently used stuff in NYC.
- Search by your zip code, borough, or citywide.
- Choose from 17 product categories (clothing, books, computers, furniture, electronics, etc.)
- . Calendar of Events shows donation drives, book fairs, rummage sales, and swap meets in NYC.

# why reuse stuff?

The NYC Department of Sanitation collects about 72,000 tons (144 million pounds) of trash and recycling from NYC residents and institutions every week.

The goal of NYC Stuff Exchange is to help reduce the city's waste by encouraging New Yorkers to find a new home for gently used items that might otherwise be discarded as trash.





# get listed!

Organizations and businesses that buy, sell, or accept donations of used stuff are invited to visit the website and get listed.

### calendar of events

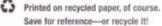
Tax-exempt organizations sponsoring rummage sales. donation drives, book fairs, or swap meets may submit events to the online calendar.





reuse more! www.nyc.gov/nycstuffexchange









# apartment building recycling initiative

Residential building owners/landlords must notify tenants about recycling requirements, designate an accessible recycling area, and maintain signs explaining what and how to recycle.

Get free decals, posters, and other info from Sanitation.

# improve recycling in your building!

### volunteer with the nyc apartment building recycling initiative

With your building management's permission, you'll assist the Department of Sanitation's Bureau of Waste Prevention, Reuse and Recycling by educating tenants in your building about the three R's: Reduce, Reuse, Recycle.

#### Once you sign up, here's what will happen:

- 1. You attend a fun and informative training session.
- 2. Sanitation Outreach Coordinators visit your building to see how recycling is set up.
- We provide you with personalized suggestions to improve your building's recycling setup and send materials to help every tenant in your building learn how to recycle to the max!
- 4. You have direct access to a Sanitation recycling expert for recycling pointers and support. In no time, you become a recycling expert yourself,
- 5. You also receive regular updates with helpful information on program changes and special recycling collection events so you can keep your building well informed.

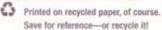
See registration form on the other side.



# recycle more, waste less!

call 311 or visit www.nyc.gov/recycle







#### Volunteers with the NYC Apartment Building Recycling Initiative must:

- · be 18 or older
- live in a residential building with 3 or more units
- · have building management permission
- · attend one training session

### nyc apartment building recycling initiative REGISTRATION FORM

Fully complete the volunteer and building management sections below, and fax or mail to:



Name:

NYC Department of Sanitation Bureau of Waste Prevention, Reuse and Recycling 44 Beaver Street, 6th Floor New York, NY 10004 Fax: (212) 514-7812

### volunteer section (please print clearly)

| Harrio.   |  |
|---|--|
| Street Address:   |  |
| Apartment #:  | # of Units in Building:  |
| City:   | Zip Code:  |
| Daytime Phone:  | Email:   |
| Building Recycling Initiative (NYC ABRI). I understand that co<br>rights and privacy of other residents are required condition<br>I understand my activities are limited to areas in and arour  | d guidelines of the Department of Sanitation's NYC Apartment<br>cooperation with building rules and policies and respecting the<br>is for my activities as an NYC ABRI volunteer within the building,<br>ind the building normally available to all residents. I further<br>iccipation in the program at any time with written or faxed notice |
| Volunteer Signature:  |  |
| Date:   |  |
| building management section Building Name / Street Address: Building Management Company:  |  |
|   |  |
|   | Zip Code:  |
|   |  |
| Manager Daytime Phone:  |  |
| Manager Email:  |  |
| I acknowledge that I have read and accept all the rules and<br>Building Recycling Initiative (NYC ABRI). I understand that the<br>within the building to improve the amount and quality of re<br>that the activities of the NYC ABRI volunteer are covered by | d guidelines of the Department of Sanitation's NYC Apartment<br>the NYC ABRI volunteer will work with building staff and resident<br>ecyclable materials the building sets out for collection. I attest<br>y the building's general liability insurance coverage for residents<br>management staff may cease participation in the program at   |
| Building Manager Signature:   | manufact the same of the same  |
| Date:   |  |
|   |  |

# With your help, it's all falling into place.



Empty and rinse all containers. Return Se deposit bottles and cans to the store for refund.

Don't litter.

City of New York

Department of Sanitation

For more info, call 311 or visit:

www.nyc.gov/nycwasteless

www.nyc.gov/nycstuffexchange

www.nyc.gov/sanitation 2